



St. Paul's Lutheran Church Pre-School

2017 – 2018 School Year Tuition, Stay & Play, and June Bugs Information

A \$55.00 application fee plus one month's advanced tuition is due with the return of this application to reserve your child's place. **The application fee and the advanced tuition are non-refundable. Once your child is enrolled, you are responsible for the full tuition.** The tuition includes PTA dues in the amount of \$10. There are three payment plans*:

- 1. Annual Payment Plan.** The total tuition balance, minus the advanced tuition in the Application Fee, is due **August 15, 2017**. Tuition is discounted 5%.
- 2. Semi Annual Payment Plan.** Half the tuition balance, minus the advanced tuition in the Application Fee, is due **August 15, 2017**, half is due **January 15, 2018**. Tuition is discounted 3%.
- 3. Monthly Payment Plan.** There are eight payments in the plan. The advanced tuition included in the Application Fee represents one payment. The next payment is due on **June 15, 2017**. The **six** subsequent payments are due the **1st of each month, July 2017 – December 2017**.

*Members of St. Paul's Lutheran Church receive a 10% discount for children and a 5% discount for grandchildren.

Tuition. We offer payment plan options and discounts for our morning class (9:00-12:00). Please see the Tuition Payment Plan schedule on the reverse.

2-Day Twos	\$2,320.00
3-Day Twos	\$2,620.00
5-Day Twos	\$2,920.00
2-Day Threes	\$2,620.00
3-Day Threes	\$3,020.00
4-Day Threes	\$3,220.00
5-Day Threes	\$3,420.00
3-Day Fours	\$3,320.00
4-Day Fours	\$3,520.00
Pre-K (5 Days)	\$3,920.00
Extended Pre-K (5 days plus 1 extended day)	\$4,680.00

Stay & Play. Our extended program includes Early Birds (8:00-9:00), Lunch Bunch (12:00-1:00), and Explorers Club (12:00-3:00). These programs are only offered to children who are 3 and potty-trained. Rates for Early Birds and Lunch Bunch are drop-in only. There are three rates for Explorers Club: drop-in rate (no discount), pre-pay package with a 20% discount for individual Clubs, and pre-pay package with a 40% discount for all five Clubs. (See below.)

<u>Stay & Play Drop In</u>	<u>Fee</u>
Early Birds (8:00 a.m. – 9:00 a.m.)	\$8.00
Lunch Bunch (12:00 p.m. – 1:00 p.m.)	\$8.00
Explorers Club (12:00 p.m. – 3:00 p.m.)	\$25.00

Explorers Club Pre-Pay Package (20% discount per individual Club, 12:00-3:00)

<u>Club</u>	<u>Semester I</u>	<u>Semester II</u>
Science Club	\$260	\$320
Arts & Crafts Club	\$260	\$380
Fitness Club	\$240	\$400
Cooking Club	\$260	\$400
Drama Club	\$240	\$380

Explorers Club Pre-Pay Package (40% discount for all five Clubs, 12:00-3:00)

<u>Five Clubs</u>	<u>Semester I</u>	<u>Semester II</u>
	\$945	\$1,410

June Bugs. The summer program is offered to children ages 3-5 from June 5 – June 23, 2017. We offer a weekly rate and a discounted rate for all three weeks.

<u>Weekly Fee</u>	<u>9:00 – 12:00</u>	<u>9:00 – 3:00*</u>
	\$140	\$280
<u>All 3 Weeks</u> (\$130/\$260 per week)	\$390	\$780

(*If not enough children are signed up for the afternoon, it will be cancelled and you will be notified by May 15, 2017.)



St. Paul's Lutheran Church Pre-School

2017 – 2018 School Year Tuition Schedule

Please check your Payment Plan and class. Your choice indicates your payment commitment. Should you change your plan after the first payment, you will no longer be entitled to any discount. **Early withdrawal does not negate your responsibility for the entire year's tuition.** The nonrefundable Application Fee represents one month's tuition plus \$55. Please sign below and return with your signed contract and application fee.

Student Name _____ Class _____

Parent Signature _____ Date _____

ANNUAL TUITION PLAN (one payment, includes 5% discount)

<u>Class</u>	<u>Tuition</u>	<u>Application Fee</u>	<u>Balance/Payment</u> <u>Due 8/15/17</u>
2-Day Twos	\$2,320.00	\$312.78 (\$257.78 + \$55)	\$1,946.22
3-Day Twos	\$2,620.00	\$346.11 (\$291.11 + \$55)	\$2,197.89
5-Day Twos	\$2,920.00	\$379.44 (\$324.44 + \$55)	\$2,449.56
2-Day Threes	\$2,620.00	\$346.11 (\$299.11 + \$55)	\$2,197.89
3-Day Threes	\$3,020.00	\$390.56 (\$335.56 + \$55)	\$2,533.44
4-Day Threes	\$3,220.00	\$412.78 (\$357.78 + \$55)	\$2,701.22
5-Day Threes	\$3,420.00	\$435.00 (\$380.00 + \$55)	\$2,869.00
3-Day Fours	\$3,320.00	\$423.89 (\$368.89 + \$55)	\$2,785.11
4-Day Fours	\$3,520.00	\$446.11 (\$391.11 + \$55)	\$2,952.89
Pre-K	\$3,920.00	\$490.56 (\$435.56 + \$55)	\$3,288.44
Extended Pre-K	\$4,680.00	\$575.00 (\$520.00 + \$55)	\$3,926.00

SEMI ANNUAL TUITION PLAN (two payments, includes 3% discount)

<u>Class</u>	<u>Tuition</u>	<u>Application Fee</u>	<u>Balance</u>	<u>Payment 1</u> <u>Due 8/15/17</u>	<u>Payment 2</u> <u>Due 1/15/18</u>
2-Day Twos	\$2,320.00	\$312.78 (\$257.78 + \$55)	\$1,992.62	\$996.31	\$996.31
3-Day Twos	\$2,620.00	\$346.11 (\$291.11 + \$55)	\$2,250.28	\$1,125.14	\$1,125.14
5-Day Twos	\$2,920.00	\$379.44 (\$324.44 + \$55)	\$2,507.96	\$1,253.98	\$1,253.98
2-Day Threes	\$2,620.00	\$346.11 (\$299.11 + \$55)	\$2,250.28	\$1,125.14	\$1,125.14
3-Day Threes	\$3,020.00	\$390.56 (\$335.56 + \$55)	\$2,593.84	\$1,296.92	\$1,296.92
4-Day Threes	\$3,220.00	\$412.78 (\$357.78 + \$55)	\$2,765.62	\$1,382.81	\$1,382.81
5-Day Threes	\$3,420.00	\$435.00 (\$380.00 + \$55)	\$2,937.40	\$1,468.70	\$1,468.70
3-Day Fours	\$3,320.00	\$423.89 (\$368.89 + \$55)	\$2,851.52	\$1,425.76	\$1,425.76
4-Day Fours	\$3,520.00	\$446.11 (\$391.11 + \$55)	\$3,023.84	\$1,511.64	\$1,511.64
Pre-K	\$3,920.00	\$490.56 (\$435.56 + \$55)	\$3,366.84	\$1,683.42	\$1,683.42
Extended Pre-K	\$4,680.00	\$575.00 (\$520.00 + \$55)	\$4,019.60	\$2,009.80	\$2,009.80

MONTHLY TUITION PLAN (seven payments, no discount)

<u>Class</u>	<u>Tuition</u>	<u>Application Fee</u> <u>(Payment 1)</u>	<u>Balance</u>	<u>Payment 2</u> <u>Due 6/15/17</u>	<u>Payments 3 - 8</u> <u>Due 7/1/17 - 12/1/17</u>
2-Day Twos	\$2,320.00	\$312.78 (\$257.78 + \$55)	\$2,062.22	\$515.56	\$257.78
3-Day Twos	\$2,620.00	\$346.11 (\$291.11 + \$55)	\$2,328.89	\$582.22	\$291.11
5-Day Twos	\$2,920.00	\$379.44 (\$324.44 + \$55)	\$2,595.56	\$648.89	\$324.44
2-Day Threes	\$2,620.00	\$346.11 (\$299.11 + \$55)	\$2,328.89	\$582.22	\$299.11
3-Day Threes	\$3,020.00	\$390.56 (\$335.56 + \$55)	\$2,684.44	\$671.11	\$335.56
4-Day Threes	\$3,220.00	\$412.78 (\$357.78 + \$55)	\$2,862.22	\$715.56	\$357.78
5-Day Threes	\$3,420.00	\$435.00 (\$380.00 + \$55)	\$3,040.00	\$760.00	\$380.00
3-Day Fours	\$3,320.00	\$423.89 (\$368.89 + \$55)	\$2,951.11	\$737.78	\$368.89
4-Day Fours	\$3,520.00	\$446.11 (\$391.11 + \$55)	\$3,128.89	\$782.22	\$391.11
Pre-K	\$3,920.00	\$490.56 (\$435.56 + \$55)	\$3,484.44	\$871.11	\$435.56
Extended Pre-K	\$4,680.00	\$575.00 (\$520.00 + \$55)	\$4,160.00	\$1,040.00	\$520.00



St. Paul's Lutheran Church Pre-School

APPLICATION PACKET 2017 – 2018 School Year Tuition Contract

- **TUITION PAYMENT.** St. Paul's Lutheran Church Pre-School does not invoice for tuition payments. Payments are to be delivered or mailed to the school for receipt on the dates noted on the Tuition Payment Plan depending on the plan chosen. Checks are made payable to: *St. Paul's Lutheran Church Pre-School*. Please note your child's name on the memo line of the check.
- **PAYMENT DEADLINES.** Once your non-refundable Application Fee is received, your child has a guaranteed spot. Applications are registered by date of receipt. The first tuition payment is due by **August 15, 2016** if you are signed up for the Annual or the Semi-Annual plan. If you are signed up for the Monthly Plan, the first tuition payment is due on **June 15, 2016**. The amount is noted on the Tuition Payment Plan and is applied to your total tuition due. Please keep a copy of your signed Tuition Payment Plan and follow the chosen schedule to make the additional payment(s) for the school year.
- **LATE PAYMENTS.** Tuition payments are considered late and subject to a 5% late fee if they are not received within five days of the due date noted on the Tuition Payment Plan.
- **NON-PAYMENT.** If a check is returned, you are expected to immediately cover it (and any service charges incurred). After one month of non-payment of tuition, if arrangements have not been pursued with the Director, your child will be required to withdraw from school. Interest will be added to the amount due and appropriate steps will be taken to recover unpaid tuition. Your child may return to school once tuition is current.
- **WITHDRAWAL.** Please notify your child's teacher AND the Director if your child will be withdrawing from school. Early withdrawal requires a 30-day written notice and a conference with the Director. ***Please note that early withdrawal does not negate your responsibility for the entire year's tuition as clearly stated on the Tuition Schedule & Payment Plan and in the Policy Handbook.***
- **FINANCIAL ASSISTANCE.** In certain circumstances, the PTA Tuition Assistance Fund can be requested for payment of tuition. A letter of request is required as well as a completed Application. All such communications are held in strictest confidence between the Director, the Pastor, the School Treasurer and the parent(s) involved in the request.

Please sign and return below to indicate that you have read and agreed with the terms and conditions of the Tuition Contract.

Parent Signature

Date