



St. Paul's Lutheran Church Preschool

2018 – 2019 Tuition Payment Plan Options

A deposit of one month's advance tuition is due with the application to reserve your child's spot. Please choose your payment plan (either annual with 5% discount, or semi annual with 3% discount, or monthly with no discount) and check your 1st and 2nd choices of class. Once your child is enrolled you are responsible for full payment of the balance in your plan. The deposit is non-refundable. Tuition includes specials, field trips, PTA dues, and application fee.

Student's Name _____ Class _____

OPTION 1: ANNUAL TUITION PLAN (one payment, 5% discount)

Please check your 1 st & 2 nd choices.	<u>Class</u>	<u>Tuition</u>	<u>Deposit</u> (one month's tuition)	<u>Balance/ Payment</u> <u>Due 8/15/18</u>
	2-Day Twos	\$2,420.00	\$268.89	\$2,030.11
	3-Day Twos	\$2,720.00	\$302.22	\$2,281.78
	5-Day Twos	\$3,020.00	\$335.56	\$2,533.44
	2-Day Threes	\$2,720.00	\$302.22	\$2,281.78
	3-Day Threes	\$3,120.00	\$346.67	\$2,617.33
	4-Day Threes	\$3,320.00	\$368.89	\$2,785.11
	5-Day Threes	\$3,520.00	\$391.11	\$2,952.89
	4-Day Fours	\$3,620.00	\$402.22	\$3,036.78
	5-Day Fours	\$3,820.00	\$424.44	\$3,204.56
	Pre-K	\$4,020.00	\$446.67	\$3,372.33
	Ext. Pre-K	\$4,780.00	\$531.11	\$4,009.89

OPTION 2: SEMI ANNUAL TUITION PLAN (two payments, 3% discount)

Please check your 1 st & 2 nd choices.	<u>Class</u>	<u>Tuition</u>	<u>Deposit</u> (one month's tuition)	<u>Balance</u>	<u>Payment 1</u> <u>Due 8/15/18</u>	<u>Payment 2</u> <u>Due 1/15/19</u>
	2-Day Twos	\$2,420.00	\$268.89	\$2,078.51	\$1,039.26	\$1,039.26
	3-Day Twos	\$2,720.00	\$302.22	\$2,336.18	\$1,168.09	\$1,168.09
	5-Day Twos	\$3,020.00	\$335.56	\$2,593.84	\$1,296.92	\$1,296.92
	2-Day Threes	\$2,720.00	\$302.22	\$2,336.18	\$1,168.09	\$1,168.09
	3-Day Threes	\$3,120.00	\$346.67	\$2,679.73	\$1,339.87	\$1,339.87
	4-Day Threes	\$3,320.00	\$368.89	\$2,851.51	\$1,425.76	\$1,425.76
	5-Day Threes	\$3,520.00	\$391.11	\$3,023.29	\$1,511.64	\$1,511.64
	4-Day Fours	\$3,620.00	\$402.22	\$3,109.18	\$1,554.59	\$1,554.59
	5-Day Fours	\$3,820.00	\$424.44	\$3,280.96	\$1,640.48	\$1,640.48
	Pre-K	\$4,020.00	\$446.67	\$3,452.73	\$1,726.37	\$1,726.37
	Ext. Pre-K	\$4,780.00	\$531.11	\$4,105.49	\$2,052.74	\$2,052.74

OPTION 3: MONTHLY TUITION PLAN (seven payments, no discount)

Please check your 1 st & 2 nd choices.	<u>Class</u>	<u>Tuition</u>	<u>Deposit</u> (one month's tuition)	<u>Balance</u>	<u>Payment 1</u> <u>Due 6/15/18</u>	<u>Payments 2 - 7</u> <u>Due 7/1/18 - 12/1/18</u>
	2-Day Twos	\$2,420.00	\$268.89	\$2,151.11	\$537.78	\$268.89
	3-Day Twos	\$2,720.00	\$302.22	\$2,417.78	\$604.44	\$302.22
	5-Day Twos	\$3,020.00	\$335.56	\$2,684.44	\$671.11	\$335.56
	2-Day Threes	\$2,720.00	\$302.22	\$2,417.78	\$604.44	\$302.22
	3-Day Threes	\$3,120.00	\$346.67	\$2,773.33	\$693.33	\$346.67
	4-Day Threes	\$3,320.00	\$368.89	\$2,951.11	\$737.78	\$368.89
	5-Day Threes	\$3,520.00	\$391.11	\$3,128.89	\$782.22	\$391.11
	4-Day Fours	\$3,620.00	\$402.22	\$3,217.78	\$804.44	\$402.22
	5-Day Fours	\$3,820.00	\$424.44	\$3,395.56	\$848.89	\$424.44
	Pre-K	\$4,020.00	\$446.67	\$3573.33	\$893.33	\$446.67
	Ext. Pre-K	\$4,780.00	\$531.11	\$4,248.87	\$1,062.22	\$531.11



St. Paul's Lutheran Church Preschool

2018 – 2019 Tuition Contract

- **TUITION PAYMENT.** St. Paul's Lutheran Church Pre-School does not invoice for tuition payments. Payments are to be delivered or mailed to the school for receipt on the dates noted on the Tuition Payment Plan depending on the plan chosen. Checks are made payable to: *St. Paul's Lutheran Church Pre-School*. Please note your child's name on the memo line of the check.
- **PAYMENT DEADLINES.** Once your non-refundable deposit is received, your child has a guaranteed spot. Applications are registered by date of receipt. The first tuition payment is due by **August 15, 2018** if you are signed up for the Annual or the Semi-Annual plan. If you are signed up for the Monthly Plan, the first tuition payment is due on **June 15, 2018**. The amount is noted on the Tuition Payment Plan and is applied to your total tuition due. Please keep a copy of your signed Tuition Payment Plan and follow the chosen schedule to make the additional payment(s) for the school year.
- **LATE PAYMENTS.** Tuition payments are considered late and subject to a 5% late fee if they are not received within five days of the due date noted on the Tuition Payment Plan.
- **NON-PAYMENT.** If a check is returned, you are expected to immediately cover it (and any service charges incurred). After one month of non-payment of tuition, if arrangements have not been pursued with the Director, your child will be required to withdraw from school. Interest will be added to the amount due and appropriate steps will be taken to recover unpaid tuition. Your child may return to school once tuition is current.
- **WITHDRAWAL.** Please notify your child's teacher AND the Director if your child will be withdrawing from school. Early withdrawal requires a 30-day written notice and a conference with the Director. ***Please note that early withdrawal does not negate your responsibility for the entire year's tuition as clearly stated on the Tuition Schedule & Payment Plan and in the Policy Handbook.***
- **FINANCIAL ASSISTANCE.** In certain circumstances, the tuition assistance can be requested for payment of tuition. A letter of request is required as well as a completed Tuition Assistance Application. All such communications are held in strictest confidence between the Director, the Pastor, the School Board President and the parent(s) involved in the request.

Please sign and return below to indicate that you have read and agreed with the terms and conditions of the Tuition Contract.

Parent Signature

Date